

SAND HILL RIVER WATERSHED DISTRICT

October 7, 1997 Meeting Minutes

- 1. Attendance:** Roger Hanson called the October 7, 1997 meeting to order at 7:00 a.m. at the District Office. Other managers present were Dan Wilkens, Harold Vig, Jimmie Krogstad, and Ervin Vigness. Others in attendance were Naomi Jagol-Administrative Assistant, Jim Larsen-SHRWD Engineer, Jess Andringa, and Alta Hermodson.
- 2. Agenda Review:** No changes to the agenda were noted.
- 3. Minutes:** Motion by Vig to approve the minutes of the SHRWD regular Board meeting on September 2, 1997 as mailed, Seconded by Krogstad, Carried.
- 4. Treasurer's Report:** Wilkens handed out and reviewed the Treasurer's report. Bills that had been submitted for payment were then reviewed. Motion to approve the Treasurer's report and pay the bills as presented by Vigness, Seconded by Vig, Carried.

Payment Made to-Memo	Amount
Naomi Jagol-sec. services & exp. 9/1-9/15 (\$584.26), 9/16-9/30 (\$531.27)	\$1,115.53
Roger Hanson— meetings & expenses	364.80
Jimmie Krogstad—meetings & expenses	57.09
Harold Vig~meetings & expenses	147.57
Ervin Vigness— meetings & expenses	66.54
Dan Wilkens— meetings & expenses	1,300.39
Al & Laura's— Supplies	42.76
American Linen Supply, Co.— Rental agreement	20.93
Bear Park Township— Project #1, 2-20 yards of fill at washout	76.00
City of Fertile-Utilities	51.49
Engelstad Bulldozing— Maple Creek, FEMA	800.00
Paul Engelstad— Maple Creek, FEMA	487.50
Fertile Bakery— Meeting expense	28.50
Fertile Journal— Meeting notice, supplies, envelopes	101.75
First State Bank of Fertile— Soc. Sec./Med. deposit	424.30
FirsTel— Long distance charges	92.18
Garden Valley Telephone Co.— October phone bill	78.83
Rory Harare— Project #13 Reis-Scandia, Mowing ditch along County road #232	250.00
Johnston Fargo Culvert, Inc.— Liberty/Onstad, FEMA	4,056.37
L. C. Lindberg-104 yards of gravel, Liberty/Onstad, FEMA	520.00
Mac's Cafe— Meeting expense	37.16
Mark II of Fosston, Inc. -Class 5 at Wally Moe's, FEMA	102.00
Norman County Index— Public Hearing Notice	39.04
Northland Contracting, Inc.— Project #1 1 Beltrami Diversion, Pay Request #1	39,352.18
Olson & Sons Excavating-Sand Hill Ditch, FEMA	290.00
Otter Tail Power Co.— October billing	80.63
H. Slager Construction— Project #13 Reis-Scandia	4,830.00
Tony Dorn, Inc.— Maintenance contract	132.11
U.S. Postal Service— Annual box fee payment	12.00
MONTHLY TOTAL	\$54,957.65

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5. Project Reports:

a.) Project #12. Co. Ditches 98 & 148: Jim Larsen, Engineer-Houston Engineering, presented two change orders to the Board. Change order no. 1 regards deleting the previous amount calculated for seeding and adding the new estimate for both seeding and mulching. The description of change order no. 1 is as follows:

<u>Original Quantity</u>	<u>Unit Price</u>	<u>Total</u>
66	100.00	(6,600.00) Decrease
<u>Revised Quantity</u>		
66	320.00	<u>21,120.00</u> Increase
	Total Increase	<u>\$14,520.00</u>

Motion to approve change order no. 1 by Manager Vigness, Seconded by Manager Krogstad, Carried.

Change order no.2 involves the addition of ditch reshaping and concrete culvert rehabilitation. These changes are supplemental to the original contract and are described as follows:

<u>Item</u>	<u>Original Quantity</u>	<u>Revised Quantity</u>	<u>Unit Price</u>	<u>Increase Amount</u>
Ditch reshaping	0	1	5,360.00	5,360.00
Concrete culvert rehabilitation	0	1	1,666.44	<u>1,666.44</u>
		Total Increase		<u>\$7,026.44</u>

Motion to approve change order no. 2 by Manager Vig, Seconded by Manager Krogstad, Carried.

The Board discussed the payment of damages to eligible landowners. Manager Wilkens, treasurer for the SHRWD, stated that as of yet, no damages have been paid. Wilkens noted that Polk County is scheduling a bond sale sometime the end of October. Once the funds have been obtained by the District in late November from the bond sale, landowners will be reimbursed for damages.

The Board resumed discussion of the payment of crop damages that had been discussed at a previous meeting. Based upon the legal opinion of the District counsel and a clearer understanding of ditch proceedings which include permanent and temporary damages taken from the viewer's report, the Board determined that crop damages were already accounted for in the permanent and temporary damage awards as indicated in the viewer's report. Paying any additional sums to the landowners who elected to plant crops and were unable to harvest, would constitute paying these landowners twice for the same damages.

b.) Project #11. Beltrami Flood Control & Diversion: Jim Larsen stated that the contractor is 90% done with the excavation. The existing culverts are of tongue and groove composition and are in good enough condition that they would probably not need to be tied when relocated. The Board inquired what the extra cost would be if the culverts were tied for reinforcement. Larsen estimated the cost would be approximately \$1,000 - \$3,000. Holes need to be drilled and ties purchased and installed. After discussion, the Board decided that due to the larger volume of water, and freezing and thawing, that tying the concrete culverts together would save money in the future.

Manager Wilkens stated that Strander Abstract is in the process of preparing an owner's and encumbrance report regarding the land easements needed for the Tupper and Page properties.

6. Upcoming Meetings and Other Business:

- a.) Jess Andringa/County Ditch #90: Jess addressed the Board regarding his concern about the need for larger culverts in the west end of County Ditch #90 as it leaves Hammond township and continues on through Vineland township. In the middle of the north side of Section 33, Hammond township, there is an 8 ft. culvert. In the northwest corner of Section 33, Hammond township, there is a 7 ft. culvert, which is 1/2 a mile west of the 8 ft. culvert. Proceeding west to the township line between Vineland and Hammond, there is a 6 ft. culvert. Hanson stated that these culverts are in a County Ditch system and, therefore, not in the watershed district's jurisdiction. The watershed district could only recommend a culvert size or get involved if a ditch improvement project were undertaken. Recently, Wilkens discussed this particular subject with the Vineland township board and they are concerned about increasing the culvert sizes in this particular ditch system without provisions to remedy the severe erosion problems at County Ditch #90's outlet.
- b.) Jess Andringa/Alta Hermodson: Both landowners expressed concern over a ditch plug on the south bank of County Ditch #9 in Section 29 of Russia township between highway #9 and the railroad track. They felt that when state highway #9 was rebuilt several years ago, this bank was not rebuilt to the original height. Water has been running over this bank the last two years allowing the water to run south and enter County Ditch #90's system. They feel this has greatly increased flood problems in this system. They also noted that erosion had occurred on this bank and should be repaired this fall. After Board discussion, the District agreed to contact Blake Carlson, County Engineer, and discuss the landowner's concerns.
- c.) MAWD Annual Meeting: The 1997 Annual Meeting and Trade Show will be held December 4-6, 1997 at the Radisson Arrowwood in Alexandria. After Board discussion, it was decided the SHRWD delegate would be Manager Hanson, the alternate would be Manager Vig, and the media spokesperson would be Manager Wilkens. **Motion** to approve any Board Managers or staff who may wish to attend by Manager Wilkens, **Seconded** by Manager Vig, **Carried**.
- d.) Red River Basin Board: Manager Wilkens attended the Red River Basin Board (RRBB) meeting held in Devils Lake on October 2, 1997. A tour was held in the morning with the business meeting in the afternoon. The tour was, to say the least, astonishing. Millions of dollars have been spent to date building dikes to protect the city and building up roads for transportation. They are currently working on an alternative to alleviate flooding which entails thirteen miles of channel and lift stations which, if completed, would lower the water of Devils Lake approximately one foot per year and would cost about \$750,000 a year to operate. The business meeting was the third one held thus far and entailed several organizational items. The International Joint Commission (IJC) attended the meeting and gave the RRBB an update on items they have been addressing. The IJC intends to have an interim report published by year end, with a final report completed by the end of 1998. The President of the United States and the Prime Minister of Canada have requested this commission to determine what flood measures were successful and which were not, and make recommendations as to what measures should be taken in the future to prevent the tremendous property losses and human suffering that occurred during the spring flood event of 1997 in the Red River Basin.
- e.) Sand Hill River Riprap Proposal: Ray Christian was asked to submit a proposal to the Board regarding repairing erosion damage along the Sand Hill River west of highway #32. **Motion** to approve the proposal to repair erosion damage in the amount of \$7,881.00 by Manager Krogstad, **Seconded** by Manager Wilkens, **Carried** on a vote of 4 for the motion and 1 opposed to the motion. Manager Vigness voted against the motion, while Managers Hanson, Wilkens, Vig, and Krogstad voted for the motion.

f.)Office Maintenance: Vern Anderson is scheduled to replace the carpet in the District office. He is anticipating to begin in mid September.

The District is in the process of trying out a different photocopier. Additional features are needed that the previous copier did not have. No final decisions have been made as of yet.

7. Permits:

a.)Six permits that came before the Board for review were approved as follows:

- 1997-15 Steve Gullickson - Install a culvert in Garden township, Section 32. -1997
- 16 Aaron Swenby - Install a new driveway in Garfield township, Section 22. -1997
- 17 Woodside Township - Install a culvert in Section 26. -1997-18 Roger Ulseth
- Install a culvert in Hammond township, Section 17. -1997-19 City of Beltrami
- Install a culvert in Reis township, Section 21.
- 1997-20 Annette Abrams - Install a culvert in Reis township, Section 2.

8. Adjournment: The next regular meeting of the SHRWD will be 8:00 a.m. Tuesday, November 4, 1997. As there was no further business to come before the Board, the meeting was adjourned at 10:00 a.m.

Jimmie Krogstad, Secretary

Naomi L. Jagol, Administrative Assistant